

EFFECTIVE

Immediately.

SUBJECT**Revised Forms & Publications****FIA Pub-250, PowerPoint “Orientation”**

Changes to the Orientation PowerPoint presentation, FIA-250, which were pushed to the field in May, are now included in the RFF. Pages 17 and 26 have been updated. Previous versions are obsolete.

FIA-3955-A-EBT, Bridge Card Issuance Log Attachment

The FIA-3955-A-EBT, Bridge Card Issuance Log Attachment, is used by the local office fiscal unit to document a customer's statement that they have received the Michigan Bridge Card. This form is to be attached to the FIA-3955-EBT, Bridge Card Issuance Log.

The following fields have been added to assist with the audit trail process in the event an incorrect EBT card number or case number were entered:

- Customer Name
- Authorized Rep(resentative)

The following fields were added to improve internal controls:

- Issued by Signature
- Type of ID Presented
- ID Number

**Revised Exhibits
Only**

Exhibits were updated in the following forms to add the most current version:

- FIA-560, Vendor Payments Request
- FIA-4574, Medicaid Application (Patient of Nursing Home)

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items (content changes) ...

**RFC A
RFC D
RFF 250
RFF 560
RFF 2439
RFF 3955A
RFF 4574**